

David Goldemberg, *First District*
Ryan Campbell, *Second District*
Daniel Anaiah Kirk, *Third District*
Kathleen K. Haff, *Fourth District*
Jaron E. Brandon, *Fifth District*

Tracie Riggs, *County Administrator*
Sarah Carrillo, *County Counsel*
Heather Ryan, *Senior Board Clerk*



BOARD OF SUPERVISORS

County of Tuolumne

December 3, 2024
9:00 AM

AMENDED AGENDA
Board of Supervisors Chambers
County Administration Center
4th Floor
2 S. Green St.
Sonora, CA 95370

The Board intends to recess during the hours of 12:00 p.m. to 1:30 p.m. The Chair shall determine the order in which agenda items will be heard to most efficiently facilitate each meeting, thus items may be heard out of numerical order.

PUBLIC PARTICIPATION PROCEDURES

During the Board meeting, citizens who wish to provide public comment will be invited to do so by the Board Chair.

Options for Public Access Audio and Video Livestreaming:

The public will not have access for public comments via this media option; they are available for audio and visual only. Access Tuolumne: can be seen on Comcast Cable 8, Sierra Nevada Communications Channel 17.8 in Groveland, apps for the iPhone, Roku, and AppleTV, and at: <https://accesstuolumne.org>

Remote viewing of the meeting via Access Tuolumne Livestreaming is provided to members of the public as a courtesy. If the livestreaming connection malfunctions for any reason and no Board members are attending via teleconference, the Board of Supervisors will continue the public meeting in Chambers without remote access.

Pledge of Allegiance

Oral Communications (15 minutes)

Our Board values public participation and encourages community members to take this time to provide comments on matters of County interest. This section is for comments on items not listed on the agenda. The public comment time limit of 3-minutes per speaker applies. Pursuant to GC 54954.2(a)(3) no action or discussion may be undertaken by the Board on topics presented in this section. Your Board Members are listening carefully to these comments and appreciate you taking the time to make a personal investment in our community.

Staff Reports - The staff may present public service announcements, commendations of staff, and brief project updates. No action may be taken by the Board.

Consent Calendar

Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Board. An announcement shall be made after the Consent Calendar is read by the Clerk, and before action is taken on any item, that the public may address any item on said Consent Calendar.

1. Determining there is a need to continue the emergency actions ordered by the County Administrative Officer as a result of a flood and water damage on August 19, 2024, at the Navigation Center Building B located at 20420 Rafferty Court pursuant to Public Contract Code § 22050 and TCOC 3.22.060. (4/5 vote required)
[Emergency Actions Navigation Center Memo Dec 3.pdf](#)
2. Approving the annual update to the Tuolumne County Local Governing Bodies Handbook for calendar year 2025.
[Memo-2025Local_Governing_Bodies_HandbookDRAFT.pdf](#)
[TC Governing Bodies Handbook-2025DRAFT.pdf](#)
3. Waiving the second reading and adopting an ordinance to add Chapter 8.90 to Title 8 of the Tuolumne County Ordinance Code to establish a Tobacco Retail Licensing (TRL) system.
[2nd reading - Tobacco Retail License BOS Agenda Packet 12-3-2024.pdf](#)
4. Approving an Agreement between the County of Tuolumne and Hunt & Sons, LLC, for cardlock fuel services for County fleet in an amount not to exceed \$1,500,000 (included in the FY 24/25 Adopted Budget).
[BOS Memo_Cardlock Fuel Svcs_H&S.pdf](#)
[Cardlock Fuel Services - Hunt & Sons, LLC.pdf](#)
5. Approving a no cost agreement between the California Department of Social Services and the Tuolumne County Department of Social Services for Resource Family Approval Legal Services and authorizing the County Administrator to sign all related documents.
[2024-27 CDSS RFA Legal Agreement Board Memo.pdf](#)
[2024-27 CDSS RFA Legal Agreement.pdf](#)

6. Adopting Resolution 102-24 for the 2024 Community Development Block Grant (CDBG) Notice Of Funding Availability Resolution, Application Approval and Submission to Housing and Community Development.
[Board Memo regarding the 2024 CDBG Grant Applications.pdf](#)
7. Approving an agreement for assessment and design services to LEAF Engineers for an upgrade of the Heating, Ventilation, and Air Conditioning system at the Albert N. Francisco Building in the amount of \$137,500 and authorizing the County Administrator to sign all related documents. (Included in the FY24/25 Budget)
[LEAF Engineering ANF HVAC BOS Memo.pdf](#)
[Attachment A-LEAF Engineers Professional Services Contract.pdf](#)
8. Approving a lease agreement between Tuolumne County and the Summerville Union High School District for the property known as Pinecrest Community Hall located at 2 Pinecrest School Road, Pinecrest, California, 95364 for a monthly amount of \$1,113 and authorizing the County Administrator to sign all related documents.
[Pinecrest Community Hall Lease Agreement Board Memo.pdf](#)
[Attachment A-Lease Agreement.pdf](#)
9. Approving a contract of sale of property located at 2 Pinecrest School Road, Pinecrest, California (Assessor's Parcel 025-020-004-0002) between the County of Tuolumne and the Frantz 2022 Family Trust and authorizing the County Administrator to sign all related documents.
[BOS Memo_Sale of Pinecrest CH.pdf](#)
[Contract of Sale of Property.pdf](#)
[Resolution Declaring Property Surplus.pdf](#)
[Notice of General Plan Consistency](#)
[Notice of Exemption \(CEQA\).pdf](#)
10. Approving of a lease agreement between Tuolumne County and Tesla, Inc. for use of county-owned property located at 18875 Ponderosa Lane in Groveland (APN 007-031-040-000) to be used as an electric vehicle charging station and authorize the County Administrator to sign all related documents.
[TESLA Agreement BOS Memo.pdf](#)
[Attachment A-Lease Agreement.pdf](#)
11. Accepting the Notice of Completion for County Service Area 3 Road Repair Project, Contract No. 1665-2.
[1665-2 NOC Memo_dz_final.pdf](#)
[1665-2 Notice of Completion.pdf](#)
[1665-2 Acceptance Statement.pdf](#)
12. Awarding a contract in the amount of \$739,000 to American Civil Constructors West Coast, LLC to perform work as shown in the plans, specifications, and Bid Book for Contract No. 1781 "2024 High Friction Surface Treatment Project." (Included in the FY 24/25 Adopted Budget)
[1781 BOS Memo Award_bsh_eh.pdf](#)
[1781 CC Review Memo 20241029.pdf](#)

[1781 Bid Summary.pdf](#)

[1781 CONTRACT 20241101 Signed CC 20241122.pdf](#)

13. Adopting Resolution 103-24 approving the acceptance of a dedication of Public Utilities Easement as described in Exhibit A and Exhibit B, attached to the resolution.

[BOS memo Dedication-Public Utilities Easement.pdf](#)
[Resolution, Exhibit A&B.pdf](#)

14. Adopting Resolution 104-24 approving the acceptance of a dedication of Public Road and Public Utilities Easement as described in Exhibit A and Exhibit B, attached to the resolution.

[BOS memo Dedication-Soulsbyville Road_WS_final.pdf](#)
[Resolution__Exhibit_A_B_update.pdf](#)

15. Adopting Resolution 105-24 for authorizing an application and Signature Delegation to the County Administrative Officer for the California Office of Emergency Services' Child Advocacy Centers (KC) Program Request for Proposal and all related documents.

[KC RFA 25-26 BOS Letter.pdf](#)
[BOS_CalOES_KC Grant_Resolution_2025-2026.pdf](#)

16. Adopting Resolution 106-24 approving the summary vacation of a Public Road Easement as described in Exhibit A, attached to the resolution.

[BOS_memo_Vacation-Broadway_update.pdf](#)
[BOS Resolution-Broadway.pdf](#)
[EXHIBIT A.pdf](#)

17. Waiving the second reading and adopting a Special Ordinance correcting a clerical error in Section 1 of Ordinance 3454, adopted by the Board of Supervisors on March 19, 2024.

[Murphys 2nd reading - BOS Pkt - 12-3-2024.pdf](#)

18. Adopting Resolution 107-24 appointing Special District members in lieu of an election, pursuant to Election Code Section 10515.

[Elections.pdf](#)
[Resolution.pdf](#)

19. Waiving the second reading and adopting an ordinance amending Chapter 3.30 of the Tuolumne County Ordinance Code to establish tax rates for specified commercial cannabis activities authorized by SB 1186.

[Memo - Cannabis Tax Rate \(2nd Reading\).pdf](#)
[Amended Ordinance - Chap 3.30 Cannabis Tax Rate Delivery v12-3-24 \(Final\).pdf](#)
[Amended Ordinance - Chap 3.30 Cannabis Tax Rate Delivery v12-3-24 \(Redlined\).pdf](#)

20. **Approving an updated 2025 County of Tuolumne Board of Supervisors Meetings Calendar scheduling the 2025 Board Workshop on January 07-09, 2025.**

[BOS Memo Amended BOS Mtg Calendar 12-3-24.docx](#)

Department Items

This section is for departments to provide presentations, receive comments from the Board and Public, and respond to questions from the Board. Our Board members have agreed to a time limit of 20 minutes total, with 4 minutes to be timed per Board member, for comments and questions on each agenda item listed below.

County Administration

21. Consideration of waiving the first reading of an Ordinance amending sections of Chapters 3.20 and 3.21 of the Tuolumne County Ordinance Code related to the purchasing policy, Purchasing Agent authority to negotiate and execute leases and licenses for real property belonging to or for use by the County and other related chapter updates and setting a second reading and adoption on December 17, 2024.

[BOS Memo re Ord. 3.20 and 3.21_Final.docx](#)

[Ord. Amd. Chps. 3.20_3.21 of the TCOC.pdf](#)

[REDLINE Chp. 3.20.pdf](#)

[FINAL Chp. 3.20.pdf](#)

[REDLINE Chp. 3.21.pdf](#)

[FINAL Chp. 3.21.pdf](#)

Other Business

22. Closed Session - Conference with Labor Negotiators - Tracie Riggs, County Administrator, and Karen McGettigan, Human Resources Director/Risk Manager (Authority; Government Code Section 54957.6) - Attorney Unit
23. Closed Session: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Government Code § 54956.9(d)(2)): One (1) case. See attached letter from County Counsel regarding the threat of litigation, as required pursuant to *Fowler v. City of Lafayette*, 46 Cal. App. 5th 360.
[Fowler.pdf](#)

Reports

APPOINTMENTS

Appointment items may be heard at or after their scheduled time as noted on the agenda and not before.

9:30 a.m. Presentation of Annual Report by Visit Tuolumne County (VTC)

[VTC Annual Report - 2023-2024.pdf](#)

11:00 a.m. Coffman & Associates Presentation and Acceptance of the 2024 Airport Feasibility and Viability Study (30min/60min)

[Final BOS 2024DEC03 Memo.pdf](#)

1:30 p.m. 1) Public Hearing to Consider: Adopting an ordinance to update Tuolumne County Ordinance Code, Title 17, Zoning. (5 min/15 min)

[Title 17 Update Board Packet 20241125.pdf](#)

1:30 p.m. 2) Public Hearing to Consider: Adopting an ordinance to establish fees for ST-Segment Elevation Myocardial Infarction (STEMI) Receiving Centers, EMT and Paramedic Education Providers, and for ambulance service provider permitting and inspections. (20mins/30mins)

[BOS Memo TCEMSA Fee Recommendations \(Final\).pdf](#)

[EMS Fee Ordinance 2024.pdf](#)

[EMS Fee Ordinance 3.40.BB Redline Version.pdf](#)

[EMS Agency Fee Presentation 2024.pdf](#)

[Notice of Public Hearing for Ordinance Adoption.pdf](#)

1:30 p.m. 3) Public Hearing to Consider: Adopting an ordinance amending the Tuolumne County Master Fee Ordinance, Section 3.40.040 related to Fees for the Environmental Health Division, Building Division, and Land Use and Natural Resources Division of the Community Development Department (15/30min)

[Fire Fee Packet.pdf](#)

[1.30pm_3-Supporting Document Links.pdf](#)

LATE AGENDA MATERIAL CAN BE INSPECTED IN THE OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS AT 2 S. GREEN STREET, SONORA, CALIFORNIA.

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the Clerk of the Board of Supervisors, (209-533-5521). Notification 48 hours prior to the start of the meeting will enable the Clerk to make reasonable accommodations to ensure accessibility to this public meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.