

Mike Holland, *First District*
Ryan Campbell, *Second District*
Daniel Anaiah Kirk, *Third District*
Stephen A. Griefer, *Fourth District*
Jaron E. Brandon, *Fifth District*

Roger Root, *Acting County Administrator*
Sarah Carrillo, *County Counsel*
Heather Ryan, *Senior Board Clerk*



BOARD OF SUPERVISORS

County of Tuolumne

June 17, 2025
9:00 AM

AGENDA

Board of Supervisors Chambers
County Administration Center
4th Floor
2 S. Green St.
Sonora, CA 95370

The Board intends to recess during the hours of 12:00 p.m. to 1:00 p.m. The Chair shall determine the order in which agenda items will be heard to most efficiently facilitate each meeting, thus items may be heard out of numerical order.

PUBLIC PARTICIPATION PROCEDURES

During the Board meeting, citizens who wish to provide public comment will be invited to do so by the Board Chair.

Options for Public Access Audio and Video Livestreaming:

The public will not have access for public comments via this media option; they are available for audio and visual only. Access Tuolumne: can be seen on Comcast Cable 8, Sierra Nevada Communications Channel 17.8 in Groveland, apps for the iPhone, Roku, and AppleTV, and at: <https://accesstuolumne.org>

Remote viewing of the meeting via Access Tuolumne Livestreaming is provided to members of the public as a courtesy. If the livestreaming connection malfunctions for any reason and no Board members are attending via teleconference, the Board of Supervisors will continue the public meeting in Chambers without remote access.

Written comments may be submitted by U.S. mail at the above address or email to

BOSpublic@co.tuolumne.ca.us for retention as part of the administrative record, they will not be read during the meeting.

Pledge of Allegiance

Oral Communications (15 minutes)

Our Board values public participation and encourages community members to take this time to provide comments on matters of County interest. This section is for comments on items not listed on the agenda. The public comment time limit of 3-minutes per speaker applies. Pursuant to GC 54954.2(a)(3) no action or discussion may be undertaken by the Board on topics presented in this section. Your Board Members are listening carefully to these comments and appreciate you taking the time to make a personal investment in our community.

Staff Reports - The staff may present public service announcements, commendations of staff, and brief project updates. No action may be taken by the Board.

Consent Calendar

Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Board. An announcement shall be made after the Consent Calendar is read by the Clerk, and before action is taken on any item, that the public may address any item on said Consent Calendar.

1. Approving the minutes of the May 20, 2025, May 21, 2025, June 03, 2025, and June 04, 2025 meetings.
[M05-2025draft.docx](#)
[M05-2125draft.docx](#)
[M06-0325draft.docx](#)
[M06-0425draft.docx](#)
2. Determining there is a need to continue the emergency actions ordered by the County Administrative Officer as a result of a plumbing failure and resulting water damage on April 3, 2025, at the A.N. Francisco Building located at 48 Yaney Avenue, Sonora, California, pursuant to Public Contract Code § 22050 and TCOC 3.22.060. (4/5ths vote required)
[Emergency Actions A. N. Francisco Water Damage Memo June 17.docx](#)
3. Ordering Special Assessments against various parcels within unincorporated Tuolumne County to be collected in the same manner as ordinary real property taxes for unpaid administrative penalties and abatement costs related to Code Compliance cases.
[Special Assessment agenda packet 2025.pdf](#)
4. (1) Finding that the alleged bid irregularity raised in the AIS protest is nonmaterial and waiving the irregularity, and (2) awarding a contract to Jim Thorpe Oil Inc., for \$149,000 and authorizing the County Administrator to sign all related documents. (Included in the FY24/25 Adopted Budget)
[UST BOS Award Memo.pdf](#)
[Administration Building Underground Tank Low Bid County Counsel Memo](#)

[5.29.25.pdf](#)

[Agreement AST Relocation and UST Removal Project IFB NPW 2025-0026.pdf](#)

[Exhibit A.pdf](#)

[Exhibit B.pdf](#)

5. Approving the Tuolumne County Behavioral Health Mental Health Services Act (MHSA) Annual Update for Fiscal Year 2025-2026.
[BHSA Plan Update BOS 2025 FINAL.pdf](#)
[MHSA Annual Update FY 25-26 DRAFT WITH PUBLIC COMMENTS.pdf](#)
6. Adopting Resolution 45-25 authorizing appointment of Warren Smith as a retired annuitant to perform the duties of County Surveyor for the County of Tuolumne under Government Code section 21224, effective July 1, 2025.
[BOS memo Retired Annuitant.pdf](#)
[BOS_Resolution_Retired_Annuitancy.pdf](#)
7. Approving the updated Policies for County Service Areas Created to Maintain and Improve Roads.
[CSA Policy Update Memo.pdf](#)
[2025 Policy Draft.pdf](#)
[1992 CSA Policies.pdf](#)
8. Approving Amendment #4 to the Standard Agreement for Professional Services with Mark Thomas & Company, Inc. for the Lime Kiln Road Bridge Replacement Project, Contract No. 1627 and authorizing the Chair to sign the Amendment.
[1627_MTCO_Amendment_4_BOS_Memo.pdf](#)
[1627 MTCO Amendment 4 partially executed.pdf](#)
[Mark Thomas & Co. Inc Phase II Executed_.pdf](#)
9. Adopting joint Resolution 46-25 of the Tuolumne County Board of Supervisors and the Groveland Community Services District Board of Directors affirming commitment to coordinated, sustainable fire and life safety services in the greater Groveland area through continued co-location, mutual aid, and long-term partnership.
[Board Memo 6-17-25.docx](#)
[TC & GCSD Joint Resolution.pdf](#)
[Item 7A Final Joint Fire Resolution - signed.pdf](#)
10. Approving a Subaward Agreement with Sierra Business Council for the administration of the Sierra Jobs First Catalyst Grant for a Programmatic CEQA document in an amount not to exceed \$363,000 with a term expiring September 30, 2026 and authorizing the County Administrator to sign all related documents (Included in the FY 25-26 Recommended Budget).
[250603_BOS_Memo_SierraJobsFirst_draft.docx](#)
[SBC CapacityGrantSubaward Agreement_CC_Signed.pdf](#)
11. Rescinding Resolution No. 59-23, and Adopting Resolution 47-25 for fiscal year 2025-2026 that includes a project list as per the Road Repair and Accountability Act 2017 for Road Maintenance and Rehabilitation Account (RMRA) expenditures.

[25-26 SB1 Resolution BOS Memo.pdf](#)
[SB1_BOS_Resolution_25-26.doc](#)

12. Accepting the Community Corrections Partnership Budget for Fiscal Year 2025-2026.

[CCP Plan Goals_Budget BOS Memo FY 2024-25.docx](#)
[FY 25-26 AB109 CCP Budget 6.17.25.pdf](#)

13. Approving the appointment of Deborah Neel as a Discretionary Representative for the Tuolumne County Child Care Planning Council with a term to expire on June 30, 2027.

[Deborah Neel to BOS.pdf](#)
[Deborah Neel-Redacted.pdf](#)

14. Approving a Professional Services contract with Lindsey Barteau with a budget not to exceed \$125,080 for (Phase 1) and \$368,160 (Phase 2) to provide project management services for the FEMA Home Hardening Grant funded project and authorizing the County Administrative Officer to sign all related documents.

[Home_Hardening_Project_Manager_Contract_BOS_Memo_20250617.pdf](#)
[TCounty_HHarden_Agreement_with_Exhibits_Project_Management \(Lindsay Barteau\)_CCounselSigned\).pdf](#)

Committees & Commissions

15. Consideration of appointing a Tuolumne County Citizen Representative to the Central Sierra Economic Development District with a term to expire on June 17, 2027. (2mins/10mins)

[Memo-CSEDD Appointment.pdf](#)
[CSEDD-Mathew Galvan-05.15.2025 redacted.pdf](#)
[CSEDD-Tom Crosby-05.25.2025 redacted.pdf](#)
[CSEDD-Amariah Richards-06.03.2025 redacted.pdf](#)

Department Items

This section is for departments to provide presentations, receive comments from the Board and Public, and respond to questions from the Board.

Community Development Department

16. Consideration of adopting Resolution 48-25 to modify the Community Development Department/ANF Building Operational Hours. (5mins/10mins)

[6-17-25 Building Hrs Agenda Pkt.pdf](#)

Health and Human Services Agency

17. Presentation and Board Consideration of approving updated recommendations for use of California Abatement Account, opioid litigation funds. (15 mins/30 mins)

[FINAL_Opioid_Settlement_Fund_BOS_Memo \(2\).docx](#)

Tuolumne Public Power Agency

18. **As the Tuolumne Public Power Agency**

Presentation of agency activities and consideration of approving the Tuolumne Public Power Agency Budget for Fiscal Year 2025-26 and setting the new rate at 16.10¢ per kilowatt-hour. (15 mins/20 mins)

[TPPA FY26 Budget Memo.pdf](#)
[FY25-26 TPPA Budget.pdf](#)

Human Resources & Risk Management

19. Consideration of approving the Management Analyst job classification and bargaining unit assignment, the reclassification of employees erroneously classified, and the revision to job specification for Assistant Treasurer-Tax Collector reflecting its At-Will status.

[Personnel Changes 6-17-2025.pdf](#)
[Allocated EXE positions by dept FY 2024-25.pdf](#)
[PROPOSED Management Analyst I-II-Senior July 2025.pdf](#)
[Assistant Treasurer - Tax Collector June 2025.pdf](#)

Other Business

20. Closed Session - Conference with Labor Negotiators - Roger Root, Acting County Administrator; Liz Peterson, Deputy County Administrator; Karen McGettigan, Human Resources Director/Risk Manager; and Deb Schoeman, Human Resources Manager (Authority: Government Code Section 54957.6) - All Bargaining Units
21. Public Employee Performance Evaluation (Authority: Government Code Section 54957(b)(1) Title: Director, Library and Recreation Services
22. Closed Session: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Government Code § 54956.9(d)(2)): One (1) case. See attached letter from County Counsel regarding the threat of litigation, as required pursuant to Fowler v. City of Lafayette, 46 Cal. App. 5th 360.
[Fowler Memo.pdf](#)
23. Closed Session - CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Authority: Government Code Section 54956.9(d)(1)) – Mill Villa Mobile Home Park, L.P. v. County of Tuolumne; Tuolumne County Superior Court, Case No: CV67033.
24. Closed Session - Public Employee Appointment (Authority: Government Code Section 54957(b)(1)) – County Administrative Officer

Reports

APPOINTMENTS

Appointment items may be heard at or after their scheduled time as noted on the agenda and not before.

10:00 a.m. 1) Consideration of approving the FY 2024-2025 Year-End Budget Adjustments (4/5ths approval required)

[Year End Budget Review Presentation 6-17-25.pdf](#)

[Attachment A-Year-End Adjustments 6-17-25.pdf](#)

10:00 a.m. 2) Consideration of approving the FY 2025-2026 Recommended Budget, approving all personnel changes as outlined in Attachment A, and authorizing the CAO to approve acquisition of fixed assets and capital projects prior to the final budget hearing as detailed in Attachments B and C.

[June 17 Rec Budget Presentation.pdf](#)

[Attachment A-FY 25-26 Recommended Personnel Changes.pdf](#)

[Attachment B-FY 25-26 Road Capital Proposed Projects.pdf](#)

[Attachment C-FY 25-26 Recommended Capital Project List.pdf](#)

10:00 a.m. 3) Juan Hernandez - Public hearing for consideration of an appeal of the Notice and Order that was issued on January 28, 2025, on Assessor's Parcel Number 028-470-001-000, No Legal Address located on Jupiter Drive, Twain Harte. Regarding illegal cultivation of cannabis. (15 mins/30mins)

[C-24-9 Hernandez Final Board Memo.pdf](#)

[TCCDD 6-7 AFFIDAVIT.pdf](#)

LATE AGENDA MATERIAL CAN BE INSPECTED IN THE OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS AT 2 S. GREEN STREET, SONORA, CALIFORNIA.

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the Clerk of the Board of Supervisors, (209-533-5521). Notification 48 hours prior to the start of the meeting will enable the Clerk to make reasonable accommodations to ensure accessibility to this public meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, personal employment contracts, contracts valued under fifty thousand dollars, contracts where no party received financial compensation, or contracts between two or more agencies), franchises, discretionary land use permits and other entitlements if the Board member received more than \$500 in campaign contributions, within the preceding 12 months, from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors, or their agents who have made, campaign contributions totaling more than \$500 to a Board member within the preceding 12 months, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.